



BOARD OF BARBERING AND COSMETOLOGY
CALIFORNIA DEPARTMENT OF CONSUMER AFFAIRS
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1515 Hotel Circle South
San Diego, California 92108**

MEETING OF THE COMMITTEES OF THE BOARD OF BARBERING AND COSMETOLOGY

MINUTES OF OCTOBER 22, 2006

BOARD MEMBERS PRESENT:

Jerry Tyler, President
Richard Hedges, Vice President
Frank Lloyd
Marlene Gadinis
Jerri Ann Walters
Joe Gonzalez

STAFF MEMBERS PRESENT:

Kristy Underwood, Executive Officer
Denise Johnson, Asst. Executive Officer
Gary Duke, Staff Counsel
Theresa Rister, Board Analyst

BOARD MEMBERS ABSENT:

Dr. Della Condon
Angela Reddock
Bonnie LaChappa

1. Agenda Item #1, CALL TO ORDER/ROLL CALL

Mr. Tyler called the meeting to order at 9:00 a.m. The board members and staff present introduced themselves.

2. Agenda Item #2, Approval of August 13, 2006 Committee Meeting Minutes

The minutes will be approved in each committee's individual meeting.

3. Agenda Item #3, Assignment of Alternate Committee Members

Ms. Gadinis is currently the alternate on the Disciplinary Review Committee. Ms. Walters volunteered to be the alternate for the Legislation and Budget and Licensing and Examination Committees. Mr. Tyler volunteered to be the alternate for the Enforcement Committee. Ms. Gadinis volunteered to be the alternate for the Education and Outreach Committee.

4. Agenda Item #4, LEGISLATION AND BUDGET COMMITTEE

a) Call to Order/Roll Call:

Members include Jerry Tyler, Richard Hedges, Angela Reddock, Marlene Gadinis and Jerri Walters (Alternate). Ms. Reddock was not in attendance, so Ms. Walters participated in the meeting. In accordance with Bagley, Keene Open Meetings laws, Board members who were not part of the committee were excused and sat in the audience as observers.

Mr. Hedges made a motion to approve the October committee minutes. Mr. Duke asked for an additional change on page 1, Item 2A, "Mr. Duke requested to add election of chair or officers to the Committee agenda...to be consistent with all other noticed agenda items for the Board's other committee." The motion was seconded and approved by a 4-0 vote.

b) Legislative Update:

Ms. Underwood presented a chart of all pertinent legislation that was recently passed or vetoed by the Governor.

- AB 409 (Disciplinary Suspension): An urgency bill that has been signed. This bill allows the Board to immediately suspend a license and place the licensee on probation. This bill is specifically for manicuring and pedicuring equipment. Also, the bill requires remedial training.
- AB 861 (Probationary License): This bill has been signed. This bill allows the Board to issue a probationary license to an applicant who has been convicted of a crime.
- AB 1793 (Threading): An urgency bill that has been signed. This bill extends the exemption of threading and allows for the use of scissors.
- AB 2927 (Amendments to Public Records Act): Vetoed by the Governor.
- SB 1474 (Board Member Terms/Use of Lasers/Sunset/Reciprocity): This bill has been signed. It requires the board to annually elect officers; set the term of an officer for one year and limits an officer for more than two years; It will also make it a misdemeanor for a licensee to use a laser in the treatment of a person. This bill also directs the Board to issue licenses for out-of-state license holders that meet certain requirements.

c) Proposed Regulations Update

Ms. Underwood presented a new chart outlining regulatory packages the staff is currently working on. This item and chart will be included on every future agenda as it is very important that the committee and the board stay updated. The update on regulations were as follows:

- Administrative Fines: Currently being reviewed with DCA
- Fee Increase: Currently being reviewed with DCA.
- Footspa Safety: As this deals with health and safety, the regulation also has to be approved by the Department of Health Services.

- Pre-Application Apprentice: Recently approved by Office of Administrative Law. Will be final in 30 days.
- Reciprocity: Discussed later in the meeting.

Mr. Tyler request that regulation clean up be added to the committee agenda at all times.

d) Approval of Proposed Regulatory Language for Reciprocity

The proposed language was presented. The language establishes the fee for reciprocity, and defines the internal process. Staff is recommending the licensing fee be set at \$50. This does not include the exam. Mr. Tyler noted in his research only 3 states do not have some form of reciprocity. Mr. Tyler made the motion to approve the proposed regulatory language for reciprocity. Mr. Hedges seconded the motion and it was approved by a 4-0 vote.

Public Comment:

Nadene Bruders, industry member, asked why they would not be required to take a written. Ms. Underwood explained it is currently not required by statute.

Gloria Nielsen, Electrology Association, expressed her concerns that out of state applicants be required to take a test in sterilization and sanitization. Ms. Underwood indicated the legislature approved the language, not requiring an examination.

Cinthia Menendez, Skyline Community College, requested clarification on reciprocity with regards to the 3 states that do not have reciprocity agreements. Ms. Underwood stated that with this regulation, California will now accept all states' licensees.

e) Approval of Proposed Regulatory Language for Threading

Ms. Underwood presented the proposed regulatory language for threading. She describes the incidental trimming of eyebrow hair to be done only with the use of scissors. The Inspections Unit and the threading industry agree with the language. Mr. Hedges and Mr. Tyler expressed concern over the establishment being cited versus the individual. Mr. Tyler made the motion to approve the proposed regulatory language. Ms. Gadinis seconded. All voted to approve the language.

Public Comment

Kirby Morris, NIC, indicated scissors would not be the right terminology, it should be shears. Textbooks do not educate in the use of scissors, only shears.

Mr. Tyler modified his motion to change scissors to shears. The motion was seconded by Ms. Gadinis and approved by a 4-0 vote.

f) Approval of Proposed Regulatory Language for Suspension, Probation and Remedial Education

This is the proposed draft language to implement AB 409, specifically related to manicures and pedicures. An outline was presented by staff of the steps the process should take. This will be a big task for the board and staff. These steps include defining the grounds and procedures for issuing the immediate suspension (for inspectors), notice to be developed, extension of probationary license, define terms and conditions, post notice and inspection report for consumers, follow up inspection (to be paid for by those cited), define remedial training requirements, priority to DRC. This is an urgency bill and needs to move along in the process quickly. Ms. Gadinis asked about the "electronic device" to be used. Ms. Underwood explained it is a camera phone that can transmit information immediately. Ms. Gadinis requested clarification on an individual being suspended but on probation. Mr. Duke explained the Board does not have a right to revoke a license without an administrative hearing. If an individual gets cited, they will be suspended and be on probation until their hearing with the DRC. A legal precedent is being set.

Public Comment

Kirby Morris, NIC, recommended History of Repeated Health Safety be changed to Health Safety and Infection Control to stay current with proper terminology.

Jaime Schrabeck, Precision Nails, requested the language specifies only if a pedicure spa is present. She also asked if the website will show if a license is on probationary status. The posted notice may be easily removed.

Fred Jones, PBFC, suggested clarification in the first paragraph that the regulations apply to nail salons.

Ming Su, Chemstar Corp., asked if the cleaning law was compatible with the EPA. Mr. Duke indicated the specific cleaning procedures are included in a regulatory package soon to be approved by the Office of Administrative Law. A public hearing will be held; Mr. Su was invited to attend. Mr. Tyler noted the EPA was a part of the taskforce.

Marianne Light, Salon Compliance, asked if the citing would start immediately. Mr. Duke stated it takes effect immediately by operation of law. Ms. Underwood confirmed that notices will be sent in the mail to all licensees before the law takes effect.

Jaime Schrabeck, Precision Nails, clarified the regulations apply to all establishments that do manicures, not just nail salons.

Cinthia Menendez, Skyline College, wondered why the suspended individual is a priority for the DRC if they can still conduct business as usual. Mr. Duke explained the suspension is a restriction on their license and requires quick resolution.

Dr. William Burger, Ph.D. Sensuous Solutions, again questioned why the regulations state the disinfectant must be an EPA approved liquid. He did not

believe this was best for the protection of the consumer, and provided examples. Current approved formulas can be caustic. He asked if the regulations could state a powder, liquid or tablet could be used. Specifying a liquid creates problems for the consumer and those who work in the industry.

Kirby Morris , NIC, noted the current regulations do not specify liquid, "an EPA approved disinfectant."

Mr. Tyler reminded everyone the vote today will start the regulatory process for implementation of AB 409 and will include a formal public hearing forum. Ms. Gadinis made the motion to approve the regulatory language. It was seconded Mr. Tyler and approved by a 4-0 vote.

g) Approval of Proposed Regulatory Language for Transfer of Apprentice Hours to School Hours

Mr. Hedges gave a brief explanation how the existing law does not allow apprentice students to transfer their apprentice hours to a school. This regulation would allow students to transfer apprentice hours to the school hour requirements, and be able to finish their training and become employable. Ms. Gadinis made the motion to approve the regulatory language. It was seconded by Mr. Tyler and approved by a 4-0 vote.

Public Comment

Fred Jones, PBFC, indicated it should be clarified that 50% of the total hours that can be credited. He recommended adding the phrase, "...and shall not exceed 50% credit for each hour earned as an apprentice."

Ms. Gadinis amended her motion to include Mr. Jones' proposed phrase to the language. It was approved by a 4-0 vote.

h) Legislative Outreach Plan

This item was deferred until January meeting.

i) Public Comments

The public present did not wish to address the committee at this time.

j) Agenda Items for Next Committee Meeting

None presented at this time.

k) Adjournment

There being no further business, the meeting of the Legislation and Budget Committee was adjourned.

(10 minute break was called)

5. Agenda Item #5, DISCIPLINARY REVIEW COMMITTEE

a) Call to Order/Roll Call

Members include Frank Lloyd (Chair), Jerry Tyler, Richard Hedges, and Marlene Gadinis (Alternate). All members were present. Mr. Lloyd called the meeting to order.

A motion was made by Ms. Gadinis and seconded by Mr. Hedges to approve the October committee minutes. It was passed by a 4-0 vote.

b) Review of DRC Statistics

The DRC statistics were reviewed. Additional hearings have been scheduled to ensure the backlog is decreased in the Southern California region. The cases in Northern California should be cleared at the next DRC meeting in Northern California. Mr. Hedges requested the guidelines for dismissal. They will be provided at a future meeting. Staff was commended for their hard work in clearing the backlog.

c) DRC 2007 Hearing Dates

The next hearings are scheduled in Northern California on January 8; there will be 80 cases to review. Hearings are scheduled in Southern California for March 18-19.

d) Public Comment

Mary Manna, NIC, also commended the staff and board members for their hard work.

e) Agenda items for next Committee Meeting

Mr. Hedges asked for a draft on criteria for dismissal at the next committee meeting.

f) Adjournment

There being no further business, the Discipline Review Committee was adjourned.

6. Agenda Item #6, LICENSING AND EXAMINATION COMMITTEE

a) Call to Order/Roll Call

Members include Marlene Gadinis (Chair), Jerry Tyler, Richard Hedges, and Frank Lloyd. Ms. Gadinis called the meeting to order. All members were present.

A motion was made by Mr. Hedges seconded by Mr. Tyler to approve the October committee minutes. It was approved by a 4-0 vote.

b) Review of Licensing Statistics

The report was reviewed and discussed. Staff is working on a exam development plan, to update the written and practical exams. The cosmetologist exam update is at least a two year process. Ms. Underwood indicated the system cannot handle a waiting list for no shows, but the exams are overbooked. As a result more people are taking the exams. If an individual does not show up to an exam, they must pay the exam fee again. The no-shows are predominantly individuals who did not pre-apply for the exam. The pre-applicants typically show up.

Public Comment

Nadene Bruders, industry member, asked about individuals with a felony or misdemeanor. These were not identified in the statistics.

Ramona Gamache, Shear Salon, asked if the exam will include estheticians. Ms Underwood responded, yes, an esthetician exam and the manicurist exam will be implemented soon, possibly within 6 months. She also asked what text book is the exam based on, is the Milady book still being used. Ms. Underwood stated the exam development staff is not here today to answer that question.

Alex Irving, Esche & Alexander Public Relations, recommended public outreach and publication of the exam statistics. He also suggested by asking the schools and others for their input.

Dian Torres, Independent Consultant, asked how long it took for students to get their exam dates without preapplication. Ms. Underwood indicated 4 weeks. Ms. Torres reported some students use social security numbers for the exams that are not their own. She asked if there was something in place to ensure they are legitimate. Ms. Underwood stated there is no mechanism in place to verify socials security numbers. Only drivers licenses are verified at the exam. Ms. Torres asked about including the statistics for the instructors licenses, since it still exists in the regulations. Ms. Underwood stated that there is no longer statutory authority to have those regulations and the board will be doing some regulation clean up.

Ken Cassidy, salon owner and management consultant, asked if the statistics represented both barbering and cosmetology. Ms. Underwood indicated the statistics are not broken down by license type, but could be if the committee requested it. The committee requested that the statistics be broken down.

Kirby Morris, NIC, noted the highest pass and attendance rates will be esthetician students. He reminded the Board they also own the NIC exam so it will not take 2 years to develop the exam.

c) Review of Curriculum Update and Recommendations

Ms. Underwood presented the recommendations of the manicuring curriculum taskforce. The changes represent increasing the hours from 400 to 500 with 100 hours dedicated to health and safety. This will be an action item at January's meeting. The cosmetology taskforce has not yet developed their recommendations. The committee agreed they are in favor of the proposed recommendations.

Public Comment:

Dian Torres, Industry Consultant, asked if the statistic information is available to the public prior to the meeting. Mr. Duke recommended she provide staff at this meeting with her information and request to receive the entire packet for future meetings. She asked if there is a Board approved health and safety class that students can take to make up their 100 hours. Ms. Underwood stated there is nothing required at this point.

Charles Gibson, American Barber College, asked if there was a new book available for barbering. Martine Edwards of Milady stated they have all the books available.

Marianne Light, Salon Compliance, requested clarification on what type of hair removal the manicure license encompasses. It was made part of the curriculum to make manicurists aware of the proper procedures. Ms. Light indicated the trend today is to purchase hours, learn how to take the test and obtain a license. She stated a lot of manicurists are licensed aestheticians who work 7 days a week and have never attended school. This results in an increase in injuries. She explained the potential licensee will sign up with a school, pay for their hours then go for an hour on the weekend to learn how to take the test. Part of the problem is having two agencies govern the process. Ms. Light was asked to provide more information and recommendations to the board.

Mr. Hedges emphasized the need to educate the public because there will never be enough inspectors.

Kirby Morris, NIC, stated the board also owns a wax tech licensing exam with the written practical. In July of 2007, a second tier esthetics writing exam will be available. He encouraged the board to review the procedures from North Carolina where they rate their salons, and if a salon receives a grade below a "B" they are on the weekly news. Eight states are now working with the media. Mr. Tyler indicated the County of Los Angeles is using a similar procedure for their restaurants.

Jaime Schraback, Precision Nails, wondered if the 500 required hours would make a difference. Quality vs. quantity. She expressed support for a waxing

only license. She also noted the rating system would only be in regards to safety and not the quality of work being done.

Alex Irving, Esche & Alexander Public Relations, recommended the concept of a having a volunteer inspection force that could help out in assisting the inspectors and bring back the information to the enforcement unit.

Dian Torres, Industry Consultant, is concerned with the different licensures regarding certification of licensure. We need good educators in order to get the proper training. Community outreach is a great idea.

Fred Jones, PBFC, noted due to human nature most people will try to meet the minimum standards. Higher standards must be demanded. What will get picked up in the media? Infection or a 25-year clean shop? "What leads is what bleeds". It's an unfortunate situation but be careful when getting the government involved and inviting the media.

Cynthia Menendez of Skyline College noted her college would be very interested in participating in a taskforce as a public school. She also noted it is hard to keep students up to date and knowledgeable when their instructors are not. She hoped there could be an involvement between the Board and the Post Secondary Education Bureau to license instructors and ensure they have completed continuing education at least on health and safety issues. At this time, the regulations are minimal. Instructors are now required to obtain a certificate.

Dian Torres, Industry Consultant, indicated junior colleges can determine on their own how they want to conduct their cosmetology program; this leads to confusion.

d) Review of New License Types

Mr. Tyler reported on the discussions of the taskforce. Other states and countries practices were researched. Specific issues discussed included the non licensee business owner certificate requirement, crossover courses, active versus inactive, assistant licenses, mentoring, waxing license, masters license, and a braiding license.

Public Comment

Kirby Morris, NIC, discussed licensure on waxing, permanent makeup, braiding, inactive vs. active. He noted managers exams are required in many states. The NIC could develop the managers license for the state. He believed the independent contractor license would increase the inspectors' workload as each individual would need to be inspected. Mr. Morris recommended not comparing California to other states.

Ms. Gadinis commented on during a ride along with an inspector, she was at a braiding salon and throughout the inspection, it was very dirty and nothing could be done, due to the fact that we have no jurisdiction over hair braiding. She believes it is some what deceiving to the consumer since this is a salon.

Dian Torres, Industry Consultant, suggested bringing back the instructors license. She also asked about cross over licenses, she believes it already exists in the regulations. Mr. Tyler explained the process and reasoning. She noted the continuing education for instructors has become diluted. She cautioned the board in not addressing the standard and levels of education, i.e. private schools, public schools and the jr. colleges. Keep the California standards high and the license prestigious.

Jaime Schraback, Precision Nails, strongly supported the proposal for different licenses. It would put the focus on the different segments of the industry. She noted extensions have not been talked about. As a result, consumers will become more aware and look for the different licenses.

Alex Irving, Esche & Alexander Public Relations, reiterated the importance of a continuing education focus and consumer information. Pathways should be provided for individuals to complete their education in other areas, i.e., an esthetician who wanted to cut hair.

Fred Jones, PBFC, clarified if an individual is teaching in a private beauty college you have to be certified by the BPPVE, if an individual is teaching at a community college you have to be approved by the Board of Trustees of that community college district. He agreed braiding needs a license.

Inspector Jacobs indicated that although braiding salons are not under our jurisdiction, if inspectors go into one and see them shampooing, for example, they can be cited.

Jaime Schraback, Precision Nails, acknowledged that the board needs to drive the content of the textbooks, not the other way around.

Kirby Morris, NIC, indicated NIC stresses this, as well.

Martine Edwards of Milady, agreed.

e) Discussion on Costs and Benefits of the National Exam

This agenda item was deferred until January

f) Discussion on Continuing Education

This agenda item will remain on the Board's list, but no action at this time.

g) Public Comment

Fred Jones, PBFC, commented the board needs to have a role in promoting career technical education. People today coming out of high school do not know what they want to do. This is an industry that should be offering upward mobility to promote.

h) Agenda Items for Next Committee Meeting

Review of the licensing statistics, review of the curriculum update and recommendations and discussion on costs and benefits of the National Exam.

i) Adjournment

There being no further business, the Examination and Licensing Committee was adjourned.

(A 15 minute break was called)

7. Agenda Item #7, EDUCATION AND OUTREACH

a) Call to Order/Roll Call

Committee members include Joe Gonzalez, Bonnie LaChappa, Angela Reddock, and Jerri Ann Walters. Ms. LaChappa and Ms. Reddock were not in attendance. A quorum was not present. Ms. Walters served as chairperson.

b) Election of Chair

As a quorum was not present, this item was deferred until the next meeting.

c) Consumer Outreach Campaign

Ms. Underwood gave a brief overview of what was discussed at the prior meeting. She also suggested that the committee come up with more ideas. Staff is working on the consumer and industry outreach campaigns. The website is being redone at this time. Mr. Gonzalez noted that he has made himself available to colleges and organizations to provide lectures or seminars and speak about the industry.

Public Comment

Jim Casteel, Amerispa, indicated the consumer needs to know that pedicure tools need to be cleaned rigorously. He presented information from the Oregon Department website, "price versus safety." They warned the consumer against going to a salon that cuts corners. Lowest price is not always the best. It makes the consumer aware that the salon owner is going to incur more cost to provide a safer environment.

Marianne Light, Salon Compliance, indicated her company purchased \$57,000 worth of footspa chemicals for one month (41 salons). Their prices are increasing \$2.00. She recommended a public service announcement to the consumer to question their salon if their prices don't go up.

Kirby Morris, NIC, offered to contact the Oregon state board to give the template for their article Mr. Castillo mentioned.

Alex Irving, Esche & Alexander Public Relations, indicated the public is mainly TV watchers, not website readers. A charming knowledgeable industry spokesperson is needed to hit the local talk shows and news shows. Ms. Walters believed the board members should do the outreach themselves on local shows.

Ramona Gamache, Shear Salon, recommended the manufacturers and others contribute to the funding for the spokesperson and public service announcements. The board should also discuss attending shows and talking more to the industry. Ms. Underwood noted staff often attends these shows but would welcome public input to put together a master list of upcoming shows.

Jaime Schragebeck, Precision Nails, noted each member of the industry can be a spokesperson. The Board should take advantage of free advertisement

Mike Luong, Amerispa, estimated 75-80% of spas would not comply with the new regulations, because of the cost. He recommended a marketing campaign by having the consumer know what the additional cost is for, similar to the Oregon campaign discussed by Mr. Casteel. Prices are expected to increase up to \$3. This needs to be communicated to the consumer that the additional cost are to protect the consumer by providing additional steps in health and safety.

d) Industry Outreach Campaign

Discussed above.

e) Public Comment

No further public comment

f) Agenda Items for Next Board Meeting

Board representation at trade shows. Develop factsheets. Media outreach.

g) Adjournment

There being no further business the meeting of the Education and Outreach Committee was adjourned.

8. Agenda Item #8, ENFORCEMENT AND INSPECTIONS COMMITTEE

a) Call to Order/Roll Call

Members include Richard Hedges (Chair), Della Condon, Jerri Ann Walters and Frank Lloyd. Dr. Condon was not in attendance. Mr. Hedges called the meeting to order.

A motion was made by Mr. Lloyd and seconded by Ms. Walters to approve the minutes. It was approved by a 3-0 vote.

b) Review of Enforcement Statistics

Mrs. Madsen, Enforcement Manager gave brief review of statistics. She states the reports have been customized by having action codes, and discrepancies were resolved. Data has been downloaded in order to provide more accurate figures. The Department is adding an ADHOC report and we will be able to get all information that we need. She also notes that cases shown today are fiscal year and 1000 inspections done a month. Ms. Walters questioned why Southern California has more citations. Mr. Jacobs gave the boundaries of the Southern area versus the Northern area. Southern California happens to be a bigger area and has more establishments and licensees.

c) Review of Laws and Regulations

Mr. Jacobs introduced the inspectors who were members of the taskforce and present at the meeting. The group of inspectors that worked on this project did work as a group. He chose two from North and two from South. Introduced were Joe Brown, and Lisa Montoya, Northern Inspectors and Arlene Bauby who actually did the 2001 review and Xochitil Camargo, Southern Inspectors. He noted the footspa regulations were included in the proposed regulation changes, this is something that Assembly Member Yee and the Board wanted.

The inspectors then reviewed each individual regulation that was highlighted, the specific proposed changes and the reason for the changes. Questions were clarified during the review. The inspector taskforce was commended for its thorough work.

Public Comment

Fred Jones, PBFC, expressed his concerns: will footspa safety disclosure statements get lost among general disclosures? He would prefer a separate disclosure statement for salons that just have footspas. He suggested a change in section 978 requiring facilities to have two stalls in their womens restroom. This is in the building code. Mr. Jacobs clarified this section goes into effect when a facility remodels.

Jaime Schraback, Precision Nails, referenced 981a, indicated block buffers, wooden cuticle sticks and sanding bands need to be included in disposable items. Mr. Jacobs noted this could be added. Section 986, she asked for clarification that a nail polish brush does not include a brush that is in a bottle closed with a cap. Staff stated it does not. For Section 998, metal instruments, she has a metal instrument that has an adhesive abrasive that can be removed.

Marianne Light, Salon Compliance, comments on 965, displaying of license. This could be subjective. She was concerned about displaying addresses on licenses. Possibly they could be on the back. Mr. Jacobs stated that it is public information, however, due to the new stalking law we do allow them to cover their address up. She wondered why container and receptacle are used interchangeably, i.e., 978. It was agreed to change it to containers.

Ken Cassidy, salon owner, wondered how many inspectors were in California compared to other states. Mr. Morris indicated California has a very low number of inspectors per capita. Mr. Cassidy emphasized inspectors are very important and more are needed. He believed the license fees are way too low. (The fees are increasing to \$95). He noted when a business opens they get inspected by this agency and a city or county health inspector. He believed the board should work with the cities and counties to conduct the initial inspection and free up the inspectors to conduct other inspections. He asked the inspection policy regarding inspectors coming in and interrupting work being done. Mr. Jacobs explained inspectors will come into a business and should ask if a client minds if they inspect during their appointment.

Ms. Underwood states for the record we are increasing our fees to \$95.00 and working to increasing our inspection unit considerably. Richard commends the inspectors for their great work.

The changes include using the word "container" in 978 and adding block buffers, wooden cuticle sticks, sanding bands/drill files to 981. Mr. Duke recommended adding "valid and unexpired" photographic driver's license to 904 (d). A motion was made by Mr. Lloyd and seconded by Ms. Gadinis to approve the proposed changes and move forward to the full board. It was approved by a 3-0 vote.

d) Public Comment

The public present did not wish to address the Board.

e) Agenda Items for Next Committee Meeting

f) Adjournment

There being no further business, the meeting of the Enforcement and Inspections Committee was adjourned.